

Models KE-250, KE-260, KE-275 Programming Instructions

There are THREE levels of codes for these systems.

- 1) The Programming Code (Does NOT open the door. This code is used to change the Master Code).
- 2) The Master Code (Used by management/owner to open the door and used to change the User Code).
- 3) The User/Secondary Code (Used by personnel/guests to open the door)

IMPORTANT: Notes to remember before programming.

All codes must be five digits in length.

All three codes must be different from each other.

5 position keypads have two digits on each pad.

The system reads these numbers as the same.

For example: 1-3-5-7-9 is the same as 2-4-6-8-0

Do not use 1-1-1 or 5-5-5 (also 2-2-2 and 6-6-6 on 5 pads) as the first three digits in the combination

During the programming procedure, the system resets after 5 seconds if a number is not entered. Do not allow more than 5 seconds elapse between entries or the system will reset and you will have to start over.

The Programming Code is only used to program the Master Code. It will not energize/unlock the door.

To Program or Change Codes

If you are programming codes for the first time or changing codes and don't remember all of the previously programmed codes, it is recommended that you program all three codes starting with the Programming Code.

THE PROGRAMMING CODE - (Does NOT energize the relay/open the door)

- 1) Locate the Control Module. Remove the cover and locate the programming button. Press the programming button once. (Older models may have a slide switch. If so, move the switch to PGM then back to NORM).
- 2) At the Keypad, enter the programming command by pressing 1-1-1-9 (the Keypad will beep three times indicating memory is open), immediately enter your five digit Programming Code. Remember not to let more than five seconds elapse between entries or the system will reset.
- 3) After entering the five digit Programming Code, wait five seconds for the reset beep.

THE MASTER CODE

- 1) Enter your five digit Programming Code followed by 1-1-1-9 (you will hear three beeps) and immediately enter your new five digit Master Code.
- 2) After entering your new Master Code, wait five seconds for the reset beep.

THE SECONDARY CODE

- 1) Enter your five digit Master Code (the door will unlock) followed by 1-1-1-9 (you will hear three beeps) and immediately enter your new five digit Secondary Code.
- 2) After entering your Secondary Code, wait five seconds for the reset beep.

Make note of your codes for future reference.

PROGRAMMING CODE _____

MASTER CODE _____

SECONDARY CODE _____